Our Cookies, Data Processing & Protection Policy

Since May 25, 2018, the General Data Protection Regulation (GDPR) has been in effect in Poland and other European Union countries. Therefore, we would like to provide some details on how GRO-LAB processes personal data.

The data controller is GRO-LAB Prosta Spółka Akcyjna ("GRO-LAB"; address: ul. Długa 29, 00-238 Warsaw). Data is processed for contact purposes, including providing information on legal changes, regulatory practices, and other matters such as events related to current legal, economic, and cultural issues, including through the distribution of GRO-LAB newsletters. This is based on legitimate interests under Article 6(1)(f) of GDPR. Data may also be processed when necessary for entering into or performing a contract and fulfilling legal obligations incumbent on GRO-LAB, pursuant to Article 6(1)(b) and (c) of GDPR. Data may be shared with entities supporting GRO-LAB in achieving these purposes, including IT infrastructure providers. Providing data is voluntary, but required in contractual relationships. You may object to data processing or request access, rectification, erasure, restriction, or transfer of data. Data is retained until an objection is made or, in contractual relationships, for the duration of the contract and thereafter for a period required by archiving and limitation regulations. Everyone has the right to lodge a complaint with the President of the Personal Data Protection Office. Privacy-related queries may be directed to GRO-LAB's Data Protection Officer at: pdo@gro-lab.com.pl.

I. General Information

1. This Cookie Policy (hereinafter "Cookie Policy") of the website https://www.gro-lab.com.pl (hereinafter "Website") is intended for Website users and defines the types, scope, and usage of cookies on the Website, as well as user rights and obligations.

II. Collected Information

- The Website uses cookies (small text files sent to the user's device, identifying them to simplify or cancel a given operation) to collect information related to user activity on the Website.
- 2. Information (including personal data) collected through cookies is processed by GRO-LAB for purposes arising from its legitimate interests, as described below. Accordingly, users have the right to access, correct, delete, restrict, or object to the processing of their personal data, and the right to lodge a complaint with the Personal Data Protection Office.
- 3. The Website uses the following types of cookies:
- a) **Necessary cookies** used to ensure the Website functions properly, enables navigation and use of core features, remembers user preferences, and ensures security. These cookies are essential and cannot be disabled as they are required for Website functionality.
- b) **Analytical cookies** used to improve Website performance, collect information on how users interact with the Website, improve functionality, personalize experiences, and create analytics and viewing statistics.
 - 4. Types of cookies by browser storage period:

- a) **Session cookies** stored on the user's device until the browser session ends. They are then permanently deleted.
- b) **Persistent cookies** stored on the user's device for a defined period or until manually deleted. They remain after browser sessions or device shutdowns.
 - 5. Types of cookies by source:
- a) First-party cookies set by the Website's servers.
- b) **Third-party cookies** set by servers of websites other than the Website.

III. Cookie Settings

- The Website uses necessary cookies that are essential and cannot be disabled. Analytical
 cookies are used only with user consent, expressed by selecting the appropriate option
 upon first visiting the Website, adjusting cookie settings in the Cookie Settings panel, or
 configuring browser settings. Consent to analytical cookies is voluntary.
- 2. Before giving consent, users are informed of the purposes of using analytical cookies and the ability to change settings at any time.
- 3. Users may withdraw consent to analytical cookies and change cookie settings at any time via the Cookie Settings panel or by deleting cookies from their device.
- 4. Additionally, users may change cookie settings in their browser at any time. Detailed information on how to adjust cookie settings is available in the help sections of the most popular browsers.

IV. Data Processing via Contact Form

- 1. Data sent to GRO-LAB via the contact form on the Website is processed solely for responding to the inquiry.
- 2. After responding, data is stored indefinitely to allow for further correspondence related to the original inquiry only.
- 3. Users have the right to access the stored data and request its deletion. These rights can be exercised by contacting GRO-LAB at: pdo@gro-lab.com.pl
- 4. Data collected via the contact form is not shared with third parties.

V. Contact

Any additional questions or information related to this Cookie Policy may be sent to: pdo@gro-lab.com.pl

VI. Final Provisions

1. The rules outlined in this Cookie Policy are governed by Polish law.